

RESIDENT CONTACT FORM

To help us provide the highest level of service and respond quickly in the event of an emergency, please complete the Household Contact Information Form.

All residents are required to provide current contact information for every member of their household, including spouses, domestic partners, children, or other approved occupants residing in your apartment. The form will ask for each household member's full name, date of birth, age, email address, and phone number. We also ask that you provide an emergency contact who can be reached if we are unable to contact you.

This information is used solely for housing administration, resident communications, and emergency response purposes, and will be maintained in accordance with Cornell University's privacy and data protection practices.

UNIT #

Primary Household Member

Full Name

Cornell NET ID

Date of Birth

Cornell Email

Personal Email (if different)

Telephone Numbers

Home

Cell Phone (preferred)

Alternate (optional)

Household Member #2

Relationship to Primary Member

Full Name

Date of Birth

Telephone Numbers

Home

Cell Phone

Work

Household Member #3

Relationship to Primary Member

Full Name

Date of Birth

Telephone Numbers

Home

Cell Phone

Work

Household Member #4

Relationship to Primary Member

Full Name

Date of Birth

Telephone Numbers

Home

Cell Phone

Work

Emergency Contact

Name

Relationship

Tel#

Secondary Phone (optional)

Email Address (optional)

Lives with Resident?

Yes

No

I certify that the information provided above is complete and accurate. I understand that it is my responsibility to notify Cornell Tech Housing if any household member or contact information changes during my residency.

Resident Signature

Date